

Planning & Development Committee Meeting of Witney Town Council



Tuesday, 13th May, 2025 at 6.00 pm

To members of the Planning & Development Committee - J Aitman, G Doughty, J Doughty, G Meadows, R Smith and D Temple (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Virtual Meeting via MS Teams - Virtual Meeting** for the transaction of the business stated in the agenda below.

[Join the meeting now](#)

Meeting ID: 396 913 660 970 0

Passcode: av3Pb3RK

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committee Clerk derek.mackenzie@witney-tc.gov.uk in advance.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Deputy Town Clerk or Committee Clerk know before the start of the meeting.

Agenda

1. Apologies for Absence

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Committee Clerk derek.mackenzie@witney-tc.gov.uk **prior** to the meeting, stating the reason for absence.

Standing Order 30(d)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. Election of Vice-Chair

To elect a Vice-Chair of the Committee for the 2025/26 Municipal Year.

4. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

5. **Planning Applications** (Pages 3 - 4)

To receive and consider a schedule of Planning Applications from West Oxfordshire District Council.



Town Clerk

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5.1 **WTC/053/25** Plot Ref :- 25/00982/HHD Type :- HOUSEHOL
 Applicant Name :- . Date Received :- 01/05/2025
 Parish :- EAST Date Returned :-
 Location :- 243 MANOR ROAD Agent
 MANOR ROAD
 Proposals :- Erection of two storey side extension.
 Observations :-

5.2 **WTC/054/25** Plot Ref :- 25/00972/HHD Type :- HOUSEHOL
 Applicant Name :- . Date Received :- 01/05/2025
 Parish :- NORTH Date Returned :-
 Location :- 35 CRAWLEY ROAD Agent
 CRAWLEY ROAD
 Proposals :- Demolition of existing shed and erection of garden office (partly
 submerged) together with raised garden levels locally by 200mm
 and associated works and landscaping.
 Observations :-

5.3 **WTC/055/25** Plot Ref :- 25/00894/CLP Type :- CERT
 Applicant Name :- . Date Received :- 01/05/2025
 Parish :- NORTH Date Returned :-
 Location :- 50 NEW YATT ROAD Agent
 NEW YATT ROAD
 Proposals :- Certificate of Lawfulness (Erection of a single storey side
 extension)
 Observations :-

5.4 **WTC/056/25** Plot Ref :- 25/00983/HHD Type :- HOUSEHOL
 Applicant Name :- . Date Received :- 01/05/2025
 Parish :- SOUTH Date Returned :-
 Location :- 16 THE CROFTS Agent
 THE CROFTS
 Proposals :- Single storey rear extension.
 Observations :-

5 . 5	WTC/057/25	Plot Ref :- 25/01012/FUL	Type :- FULL
	Applicant Name :- .	Date Received :- 01/05/2025	
	Parish :- WEST	Date Returned :-	
	Location :- 10 TUNGSTEN PARK, COLLETTS WAY COLLETTS WAY	Agent	
	Proposals :-	Provision of 4 additional windows to the Northern Eastern flank elevation to match existing.	
	Observations :-		
5 . 6	WTC/058/25	Plot Ref :- 25/01011/LBC	Type :- LISTED BUI
	Applicant Name :- .	Date Received :- 01/05/2025	
	Parish :- SOUTH	Date Returned :-	
	Location :- 24 MARKET SQUARE MARKET SQUARE	Agent	
	Proposals :-	'Like for like' making good and redecoration works to front elevation including DOFF stonework clean.	
	Observations :-		
5 . 7	WTC/059/25	Plot Ref :- 25/01071/ADV	Type :- ADVERTISE
	Applicant Name :- .	Date Received :- 01/05/2025	
	Parish :- SOUTH	Date Returned :-	
	Location :- 1ST FLOOR UNIT 1 DES ROCHES SQ DES ROCHES SQUARE	Agent	
	Proposals :-	Erection of two fascia signs and window graphics.	
	Observations :-		
5 . 8	WTC/060/25	Plot Ref :- 25/01051/HHD	Type :- HOUSEHOL
	Applicant Name :- .	Date Received :- 01/05/2025	
	Parish :- SOUTH	Date Returned :-	
	Location :- 34 WILMOT CLOSE WILMOT CLOSE	Agent	
	Proposals :-	Demolition of existing porch and erection of single storey front extension.	
	Observations :-		
5 . 9	WTC/061/25	Plot Ref :- 25/01085/HHD	Type :- HOUSEHOL
	Applicant Name :- .	Date Received :- 01/05/2025	
	Parish :- EAST	Date Returned :-	
	Location :- 97 COGGES HILL ROAD COGGES HILL ROAD	Agent	
	Proposals :-	Conversion and first floor extension of garage to create ancillary accommodation.	
	Observations :-		